PROFESSIONAL EXPERIENCE

NORTHFIELD MOUNT HERMON SCHOOL, Northfield, MA

2003-present Information Literacy/Academic Technology Coordinator

1998-2003 Educational Technologist / Media Specialist

Teaching: Teach and develop curricula for *Modern American Culture* (03-04), *Media Literacy* (99-03), *Intro to Fine and Performing Arts* (Theater, 99-02), *Intro to Computing* (99-01), and *Video as Art* (98-99) in the NMH major course curriculum. Minor courses developed and taught include *Intro and Advanced Web Design, Educational Technology 101, NMH TV, Mass Media Messages*, and independent studies in *a capella* singing, cyberstudies, and local media.

Faculty Instruction: Partner with teachers and classes of all curricular areas for single-day and/or ongoing classroom-based instruction in integrating technology and media literacy skills into learning, curricula and pedagogy. Design and lead seminars on *Digital Writing, Plagiarism and Academic Honesty, Web Design and PowerPoint Curricular Integration, Media and Adolescent Development, Blogs in Education*, and other skills and literacies. Work one-on-one with teachers and department chairs to support professional development in assessment and teaching practice, especially with regards to technology integration.

Literacy Programs & Infrastructures: Coordinate school-wide information literacy, academic technology, and media literacy curricular integration program, including development and direct delivery of on-demand class instruction, and guidance of evolving ongoing service and instructional relationship between teaching departments and library / educational technology staff, services, and instruction programs.

Information Commons: Beginning in 2003, in collaboration with Library and Information Technology, design and establish Information Commons in both NMH libraries as a locus for faculty and student instructional and service needs. Develop and oversee staffing, physical infrastructure, hardware and software solutions, and curriculum for the Information Commons in tandem with extant and evolving literacy programs.

Media Center and Library Support: Supervise the operation of one of two NMH Media Centers, including the day-to-day management of the media center and ongoing development of media services. Responsibilities include staff and partial budget oversight, lab, collections and resource development, instructional program management and delivery, ongoing maintenance of spaces and resources, and the creation and review of policy.

Residential Life: Advise, live with, and act *in loco parentis* for 60 boys under guidance of the House Director. Help students make positive connections between institutional goals, academic and community demands, and personal behavioral choices. Work with House Directors to design and lead workshops on *Video Games and Adolescence, Intellectual Property and the 'Net*, and *Mass Media and Masculinity* for individual dorms and campus meetings.

Leadership: Chair, Faculty Professional Development Committee (01-present). Writing Coordinator, Library/Media Department (04-present). Facilities Transition Committee (04-present). Ethics and Technology Committee (99-01). Standards and Mission Review Committee (98-99).

PROFESSIONAL EXPERIENCE (continued)

1998 HILLTOP MONTESSORI SCHOOL, Brattleboro, VT

Head Counselor, SummerFUN

Teaching: Designed and taught several one-week curricula in Wilderness Survival, Theater, and Computers in a summer camp setting. Led students in design and implementation of web presence for school. Directed and co-wrote a student play based on "Treasure Island."

Leadership: Assisted in development of Computer Use policy and network design for year-round use. Oversaw counselor-in-training program.

1995-1998 MARLBORO ELEMENTARY SCHOOL, Marlboro, VT

Site Coordinator and Mentor, ESAP Program

ESAP is a Title I funded program which provides accelerated one-on-one and small group mentorship in math and writing for exceptionally gifted or otherwise advanced elementary students.

Teaching: Developed and taught math-based curricula ranging from traditional math topics (geometry, fractions, and algebra) to topology, logic, "paper airplane math," and "board game strategy." Taught description, grammar, and other writing skills through poetry, fiction, hypertext, journalism, and essay writing. Guided students through publication of a school newspaper (The Marlboro Nooz Moose) and various literary collections.

1992-1995 MUSEUM OF SCIENCE, Boston, MA

Teaching Fellow, Education and Public Programs

Teaching: Developed and presented hands-on classroom programs on natural, physical, and social science topics to visiting school groups, and public demonstrations on physical and natural science topics for museum visitors and school assemblies.

Teacher Instruction: Developed and facilitated various teacher workshops throughout New England for elementary and secondary science teachers in accordance with Massachusetts state standards for professional development. Trained and oversaw pedagogical development and classroom and stage comfort evolution of professional teaching peers and museum volunteers. Assisted in the organization, maintenance, and creation of teaching spaces and educational environment at a world-class science museum.

Leadership: Department representative to museum-wide Change Team charged with creating a diverse museum environment.

PROFESSIONAL EXPERIENCE (continued)

Additional Professional Activities

- **Program Developer and Co-Leader**: "Institute for Integrating Technology into the Curriculum," International Educational Partnership of the Aga Khan Education Service, Dhaka, Bangladesh (2003)
- **Keynote Speaker and Workshop Presenter**: "Mass Media and Stereotyping," Global Awareness Day, Eaglebrook School (2002)
- **Faculty Seminar Lecturer**: "The Net: Residential and Teaching Issues" Eaglebrook School (2002)
- Workshop Presenter: "Media Literacy Instruction in the Curriculum," New England Association of Independent School Librarians conference, Northfield Mount Hermon (2002).
- **Seminar Lecturer**: "What You See Is What You Think: Media Representation and Cultural Stereotypes in Times of Crisis," State of the World seminar series, Northfield Mount Hermon (2001)
- **Workshop Presenter**: "Writing Cyberspace" and "Media Literacy as Writing," New Writing Teacher Development Conference, Bethlehem, NH (2001)
- **Panel Speaker and Workshop Co-Presenter**: "Best Practices for Technology Integration." We Wired the Classroom, Now What? Conference on Teaching with Technology, MIT (2001)
- Author: "Reading the Future," Kairos: A Journal of Rhetoric, Technology and Pedagogy (1998)
- Workshop Presenter: "Word (de)Construction," Newfane Elementary School (1998)

Additional Teaching Activities

- Teacher, Multimedia and Video, Northfield Mount Hermon Summer School (1997-1998)
- **Instructor**, Teacher and Administrator Internet training, Windham Central School District (1998)
- Actor and Poet in Residence, Newfane Elementary School (1998)
- **Peer Writing Tutor**, Marlboro College (1997-1998)
- **Head Teacher**, "before school program," Brattleboro Child Development (1997-1998)
- **Corps Member**, Educational Division, City Year Boston (1992-1993)

EDUCATION

Master of Arts in Teaching with Technology, Persons School of Marlboro College, Brattleboro, VT. 1999. *Highest Honors*

MAT Program explores how teaching and learning take place in modern environments, how they affect and are affected by curriculum, research, tools, and the dynamics of the learning process. **Coursework** included teaching practice and curriculum design, designing educational materials, teacher assessment, planning for change, policy development, legal and ethical issues, institutional dynamics, and the use of electronic spaces for classroom and curriculum.

Thesis work explored the balance between teaching, tools, curriculum and environment through the development, approval, and implementation of a new course and curriculum (Media Literacy) designed to be organic to its institution (NMH).

Bachelor of Arts, Marlboro College, Marlboro, VT. 1998. *High Honors*

Major: American Studies/ Sociology (Communications).

Plan of Concentration: Interactive Technologies and Contemporary American Society. **Leadership:** Elected member of Title III and Plant and Operations committees 1995-1997.

Additional Education

- Completed a **professional development course** in the facilitation of language and literacy, The Stern Center for Language and Learning (1997)
- Completed summer **institute** in acting, voice, dance and movement, with a concentration in musical theater, The Boston University Theatre Institute (1991)

SKILLS / INTERESTS

- Blogs and RSS
- MSOffice
- First Class
- Social Networking software
- Adobe Photoshop
- Macromedia Dreamweaver
- HTML / CSS
- Constructivist learning models
- Pedagogy and Curriculum in a digital age
- A capella music
- Radio broadcasting